

ARCHDIOCESE



OF LOUISVILLE

CATHOLIC CEMETERIES

RULES AND REGULATIONS

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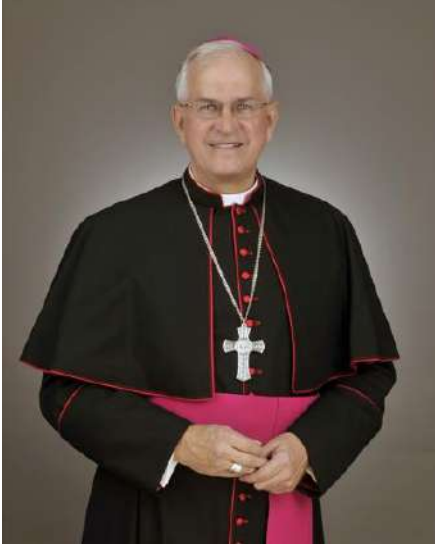


CALVARY • SAINT MICHAEL • SAINT LOUIS • SAINT JOHN

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Dear Sisters and Brothers in Christ,

Our Catholic burial grounds have a special place in our hearts and minds as people of faith. These grounds are held as sacred places by the Catholic Church and the faithful. Our burial grounds hold the mortal remains of family and friends awaiting the Resurrection.

The Church expects those who have been baptized as Catholics to take full advantage of the Order of Christian Funerals. These rites include: prayers at the time of death and thereafter, a wake service allowing time for prayers and support, a Mass of Christian Burial celebrated for both the living and the dead, and burial in a Catholic Cemetery as the final resting place for those who have fallen asleep in Christ. The Catholic Cemeteries also welcomes family members from other faith traditions; those who were together in life should not be separated in death.

Each visit to a Catholic Cemetery is a reminder to us of the love, fellowship and faith that we have shared with our deceased family members and friends. Each cemetery visit is also a reminder of Jesus Christ's promise to everlasting life.

Death as seen through the eyes of a Christian is not the end; it is simply a natural passageway to everlasting life. Burial in a Catholic Cemetery is a statement of continued belief in that everlasting life, even in death.

In today's changing and uncertain world, the Catholic Cemeteries will welcome and serve you and your family. Remember to state your preference for a Catholic Cemetery when planning funeral services.

Devotedly yours in Christ,

A handwritten signature in black ink that reads "Joseph E. Kurtz". The signature is written in a cursive style with a large initial "J" and a stylized "K".

Most Reverend Joseph E. Kurtz, D.D.
Archbishop of Louisville

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PREAMBLE

Ever since the Sacred Body of Jesus Christ was reverently laid in the tomb, to await the hour of its glorious Resurrection, the Church has been vigilant to surround the burial of those who hope to rise with Christ with an atmosphere of deep Christian faith and profound reverence.

In the Funeral Mass and burial prayers, the Church gives voice to the belief in the Christian doctrines of the Resurrection of the Body, the Communion of Saints, and Life Everlasting; but as a further seal and symbol of that faith, the Church sets apart and solemnly blesses the places in which the bodies of the faithful departed await the resurrection of the dead.



Death, as seen through the eyes of a Christian, is not the end; it is simply a natural passageway to everlasting life.

Through the words of our Baptism, we become one in the sacredness of the Mystery of Christ’s death and resurrection, which gives us the sure and certain hope of eternal life.

In the Creed – the statement of our beliefs – we say the words: “I look for the resurrection of the dead, and the life of the world to come.”

As a community of faith who awaits Christ’s promise to come again, the Church from the earliest of times has created sacred places for the faithful departed. These sacred places through the blessings of its grounds, the daily prayers offered for those interred, and its religious sculptures and shrines serve as visible signs of reverence, respect, honor, and tradition.

Burial in a Catholic Cemetery is a statement of continued belief in everlasting life, even in death. To assure a continuation of these sacred values and commitments that the Church has made to its faithful, and to maintain order for the good of all, the following rules and regulations are placed in effect.

RULES AND REGULATIONS

The services of the Catholic Cemeteries are a ministry of the Archdiocese of Louisville. We offer the sacred rite of burial to the Catholic community and all of God's people. We commit ourselves to the Gospel and Catholic tradition. We affirm the sacredness of human life and profess the resurrection of the body and life everlasting.

A Catholic cemetery is a place that serves the faithful and witnesses to the Good News of Jesus Christ and the hope we share in the resurrection. To this end, it is a place where the signs and symbols of our Catholic faith are displayed with pride and reverence.

In the Archdiocese of Louisville, we sell graves, crypts, and niches to Catholics and to others. Inscriptions on grave markers are permitted so long as they do not conflict with any teachings of the Church. Determination as to the appropriateness of any inscription or symbol is the judgment of the Executive Director of Catholic Cemeteries in consultation with proper Church authority.

The Catholic Cemeteries of the Archdiocese of Louisville hereby adopt these Rules and Regulations for the mutual protection and benefit of the lot owners and the Catholic Cemeteries. All lot owners and persons within the cemeteries, and all lots, shall be subject to said Rules and Regulations, and subject further to such Rules and Regulations, Amendments, or Alterations as shall be adopted by the Management of the Catholic Cemeteries of the Archdiocese of Louisville from time to time; and the reference to these Rules and Regulations in the Document conveying the right of interment shall have the same force and effect as if set forth in full therein.

The Rules and Regulations are not arbitrary but developed over decades of experience of what promotes the common good. The Catholic Cemeteries asks all lot owners and visitors to observe these Rules and Regulations so that our cemeteries will continue to be sacred resting places for our loved ones and remain holy, beautiful, peaceful and quiet.

ARTICLE I. DEFINITIONS

Care shall mean the general care of the cemeteries as herein defined.

Catholic Cemeteries shall mean the following four archdiocesan Catholic Cemeteries of the Archdiocese of Louisville, Kentucky: Calvary Cemetery, Saint Michael Cemetery, Saint Louis Cemetery and Saint John Cemetery.

Cemetery as used herein shall mean all the land for earth burials, for crypt entombments, and for niche inurnments.

Cemetery Management shall mean the person or persons duly appointed by the Ordinary of the Archdiocese of Louisville for the purpose of conducting and administering the cemeteries owned and operated by the Catholic Cemeteries of the Archdiocese of Louisville.

Columbarium shall mean a building, structure or arrangement of niches used, or intended to be used, for the permanent placement of cremated human remains.

Cremated Remains shall mean the bone fragments and ash remaining after the cremation, which may include the residue of any foreign materials that were created from the cremation of human remains, and as such shall be considered human remains.

Cremation shall mean the irreversible process of reducing human remains to bone fragments through intense heat and evaporation, customarily done in a specifically designed furnace or retort, which may include any other mechanical, chemical or thermal process whereby human bone fragments are pulverized or otherwise further reduced in size and quantity. Cremation is a process and is not a method of final disposition.

Crypt shall mean a space of sufficient size in a mausoleum used, or intended to be used, to entomb human remains.

Disinterment shall mean the act of removing human remains from an interment space for the purpose of relocating the remains to another interment space in the cemetery or moving them elsewhere. Subject to any approvals and permits required per state statute and approval from the Owner and Next of Kin.

Entombment Right shall mean an easement sold by the cemetery authorizing the use of a specific crypt for the entombment of human remains, and only for that purpose. The ownership of the physical crypt remains with the cemetery.

Grave shall mean a space of ground in the Cemetery used, or intended to be used, for the burial of human remains.

Human Remains shall mean the body of a deceased human being in any stage of decomposition and includes cremated remains.

Interment shall mean the (a) burial, (b) entombment or (c) inurnment of human remains. Interment is used as a generic term to embrace all forms of disposition of human remains in cemeteries.

- a. *Burial* shall mean the disposition of human remains by earthen burial in a grave.
- b. *Entombment* shall mean the placement of human remains in a crypt above ground.
- c. *Inurnment* shall mean the placement of an urn containing cremated human remains in a niche.

Interment Right and/or burial right shall mean an easement sold by the cemetery authorizing the use of a specific grave for the interment of human remains, and only for that purpose. The ownership of the physical grave remains with the cemetery.

Inurnment Right shall mean an easement sold by the cemetery authorizing the use of a specific niche for the inurnment of cremated human remains, and only for that purpose. The ownership of the physical niche remains with the cemetery.

Lot shall include and apply to one or more than one adjoining grave, crypt or niche.

Lot Owner shall include the person or persons:

- a. To whom the Cemetery Management has conveyed interment, entombment or inurnment rights in a lot, crypt or niche; or
- b. Who have acquired such rights of interment, entombment or inurnment by transfer in accordance with these Rules and Regulations; or
- c. Who hold such rights of interment, entombment or inurnment by inheritance.

Mausoleum shall mean a building, or an above ground structure or arrangement of crypts used, or intended to be used, for the entombment of human remains.

Memorial shall include an upright monument, marker or inscription on crypt or niche front or fronts, for one or more deceased persons.

Niche shall mean a space of sufficient size in a columbarium used, or intended to be used, to inurn cremated human remains.

Scattering shall mean the permanent final disposition of cremated remains by dispersing them in the air, water, or on the surface of the ground, however, under the guidelines from the Congregation of the Doctrine of Faith, the Catholic Church does not allow scattering and states that cremated human remains should be kept in a sacred place such as a cemetery.

Urn shall mean a receptacle in which cremated remains are placed for final disposition.

ARTICLE II. PURPOSE OF THE CATHOLIC CEMETERIES

The Catholic Cemeteries are intended for the interment of Catholics and non-Catholics who are entitled to Christian burial according to the rules and disciplines of the Roman Catholic Church. Any question of the burial of a non-Catholic or of any person not entitled to Christian burial according to the rules and disciplines of the Roman Catholic Church shall be decided exclusively by the Management appointed by the Archbishop, and such decision shall be final and binding on the parties.

ARTICLE III. ADMISSION TO THE CATHOLIC CEMETERIES

The Management reserves the right to refuse admission to any of the Catholic Cemeteries and to refuse the use of any Cemetery equipment or facilities at any time to any person or persons, as the rules, judgment, and tradition may dictate.



Main Entrance at Calvary Cemetery

ARTICLE IV. VISITING, OFFICE AND INTERMENT HOURS

The Catholic Cemeteries are open for visitation 365 days a year, weather permitting. The visiting, office and interment hours are determined by the Management and may be changed at any time if deemed necessary.

The visiting hours are:	October 1 – March 31	8:00 a.m. – 5:00 p.m.
	April 1 – September 30	8:00 a.m. – 7:00 p.m.

The visiting hours for indoor columbariums are the same as the visiting hours for the grounds. An appointment in advance must be scheduled with the office for access.

The office hours are:	Monday – Friday	8:00 a.m. – 4:30 p.m.
	Saturdays	9:00 a.m. – 1:00 p.m.

The interment hours are:	Monday – Friday	9:00 a.m. – 3:00 p.m.
	Saturdays	10:00 a.m. – 1:00 p.m.

The Catholic Cemeteries' Office will be closed on Labor Day, Independence Day, Thanksgiving Day, Christmas Day and New Year's Day.

ARTICLE V. ARRANGEMENTS FOR INTERMENTS

A. The Management shall have the right to request those wishing to make a selection of a lot, or arrange for an interment, to call at the Cemetery office in ample time to complete arrangements before closing time of such Cemetery office. If a Funeral Director or other Agent is representing the lot owner, the arrangements made by the Agent with Management are binding on said lot owner.

B. Any person signing the authorization for interment of human remains warrants the truthfulness of any fact set forth in the authorization, the identity of the person whose remains are sought to be interred and his authority to order the interment. He is personally liable for all damage occasioned by or resulting from breach of such warranty and for all fees and obligations to the cemetery.

C. The Management has the right to require those arranging for interments to come in person to the cemetery office. The Management shall not be liable for any order given by telephone, or any error occurring from the lack of proper instructions as to the size of the outer burial container, or as to the particular grave, crypt or niche locations where the interment, entombment or inurnment is made. The Management reserves the right to make an equitable charge whenever labor costs result from such errors.

D. No organizations or individuals, except those approved by the Ordinary of the Archdiocese, will be permitted to conduct services in any of the Catholic Cemeteries.

E. Arrangements for interments may be made on a pre-need basis at the Cemetery office. For further information about pre-need arrangements, please contact the Cemetery office at (502) 451-7710.

F. Prior to interment all required cemetery fees shall be paid.

G. Arrangements for an interment must be made at least 24 hours before the scheduled time of the interment.

H. The purchase of interment rights in a full-size grave is for a single use. A second or third use in the form of cremated remains may be allowed with the purchase of a second or third burial right, in those sections designed to accommodate such burials. Only one memorial per grave or one shared memorial per lot (two or more graves) is allowed. The only exception to this rule are veteran markers and estate lots. Inscriptions for second or third burial in a grave may be added to the existing memorial, if space allows. To confirm your memorialization options please contact the office prior to the burial.

I. Since 1963, cremation has been allowed for Catholics. Because of the Church's belief in the sacredness of the human body, the dignity of the individual person, and the resurrection of the dead, the Catholic Cemeteries do not allow scattering cremated remains, dividing cremated remains, or combining cremated remains. Only one location will be recorded as the burial site for one person.

ARTICLE VI. INTERMENT PROCEDURES

A. All interments, entombments and inurnments must be scheduled in accordance with the interment hours reflected in Article IV. Additional fees may apply to interments, entombments or inurnments arriving at the cemetery gates after the scheduled time. There are no burials on Sundays, New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.



Entrance to Resurrection and Assumption Chapels/Columbariums

B. To request the opening of a grave, crypt or niche, the proper “Interment Request Form” provided by the Management must be used. The Management will not be responsible for the preparation of a grave unless the proper “Interment Request Form” has been properly executed and filed with the cemetery’s office at least 24 hours prior to the scheduled time of the service.

C. All interments on entering the Cemetery shall be under the exclusive charge and sole direction of the Cemetery Management. The Cemetery Management may temporarily suspend graveside services due to environment or safety concerns, allowing services at the interment chapel only.

D. Except for cremation interments, a “Provisional Report of Death” issued by the Department of Public Health must be presented to the Cemetery Management before interment is completed.

E. The Management shall not be liable for obtaining the “Provisional Report of Death”, or responsible for the accuracy of the data contained in said permit or for the identity of the deceased.

F. Every earth interment shall be enclosed in a concrete grave box or a concrete vault approved by the management (concrete air seal and steel vaults are not permitted). The installation of these outer containers shall be performed by an approved supplier with suitable equipment and ability to perform or by cemetery personnel.

G. Every cremation earth interment and every other interment requiring an outside receptacle of less than 40 inches shall be enclosed in a burial outer container approved by the Management. Polystyrene and fiberglass outer containers for the burial of cremated remains and infants, with outer containers not exceeding 40 inches, are allowed. Variations of the aforementioned must be deemed appropriate and approved by the Management.

H. The casket may not be opened at any time within the Cemetery, nor may the body be touched even for a good and worthy reason without the expressed permission and in the presence of the Cemetery Management. Such permission shall not be granted unless the

person who has the authority has also granted consent or a court order has been entered requiring that the casket be opened.

I. Besides being subject to the rules and regulations, all interments and removals shall be subject to the orders and laws of the properly constituted authorities of the city, county, state and federal including the Regulations of the Department of Health.

J. Only persons employed by the Catholic Cemeteries, and only equipment owned by said cemeteries, shall be used in making interments, or removals, unless the Management makes other arrangements.

K. The Catholic Cemeteries and its personnel will not be held responsible for damages or injuries resulting from defects in burial vaults, concrete boxes and lids thereof when they set, or seal said vaults, boxes or lids or maintain the same.

L. The Management shall be in no way liable for any delay in the interment of a body where a protest to the interment has been made, or where the rules and regulations have not been complied with, or where said rules and regulations shall forbid such interment, or when instructions regarding the location of a lot or crypt cannot be obtained, or are indefinite, or when for any reason the interment space cannot be opened where specified; and further, said Management reserves the right, under such circumstances, to return the body to the funeral home or to place it in a receiving vault until full rights have been determined. Any protest may be required to be in writing and filed with the cemetery office.

M. Viewing, visitation or Masses are not allowed as part of funeral services performed at the cemetery.

ARTICLE VII. DISINTERMENT PROCEDURES

A. No disinterment shall be allowed except with the permission of the Management, with the written authorization of the nearest of kin, and with the proper legal procedure. Notification will be sent to the lot owner prior to performing the disinterment. At the Management's discretion, permission from the proper Church authority may be required.

B. The hour and manner in which disinterments are performed shall be at the sole discretion of the Cemetery Management. All disinterments shall be subject to the payment of such charges as may be fixed by the Management.

C. The Cemetery Management shall exercise due care in making a disinterment but shall assume no liability for the damage to any casket, outer container, or memorial incurred in making the disinterment.

ARTICLE VIII. RIGHT TO CORRECT ERRORS

The Management reserves and shall have the right to correct any and all errors that may occur either in making an interment, disinterment or removals, the placement of

memorialization or in the description, transfer or conveyance of any interment rights in a grave, crypt or niche.

Every effort will be made to contact the lot owner(s) or heir(s) at their last known address as recorded in the cemetery files 30 days prior to any correction being made. In the event that contact cannot be made prior to a correction being made, or that circumstances do not allow for a 30-day period to the correction being made, the Management will within thirty (30) days following the correction notify the lot owner(s) or heir(s) at their last known address as recorded in the cemetery files about the correction made.

Any correction made in an interment or a memorialization location or the conveyance of a grave, crypt or niche would be made, as far as possible, in a similar location at an equal value, or by refunding the sum paid on account.

ARTICLE IX. INSTRUCTIONS LOT OWNERS AND LOT OWNERS' RIGHTS

A. The Management reserves the right to specify the terms of purchase of all interment rights in lots and the manner in which said right shall be held or exercised.

B. The easement granted is for the purpose of human interment and for no other purpose whatsoever.

C. Full size graves are intended to accommodate the remains of only one person. A second or third right of burial (in designated sections) for a grave can be purchased:

- In sections that accommodate two burials per full size grave space, either one full size burial and one cremation burial per grave or two cremation burials per grave are permitted.
- In sections that accommodate three burials per full size grave space, either one full size burial and two cremation burials per grave or three cremation burials per grave are permitted.

D. Only one memorial per grave or one shared memorial per lot (two or more graves) is allowed. The only exception to this rule are veteran markers and estate lots. Incriptions for second or third burials in a grave may be added to the existing memorial, if space allows. To confirm your memorialization options please contact the office prior to the burial.

E. Every earth interment shall be enclosed in a concrete outer container or burial vault constructed in accordance with specifications determined by the Management. All burial outer containers for cremation interments and interments requiring an outside receptacle of less than forty inches must be approved by the Management (polystyrene and fiberglass outer containers are allowed). Variations of the aforementioned must be deemed appropriate and approved by the Management. Concrete air seal and steel vaults are not permitted.

F. Interment Rights are not transferable in whole or in part, except with the prior written consent of the Management (see Article IX – G). The easement may be conveyed back to the Management in whole or in part or may be exchanged for another easement.

G. In no case shall a lot owner have any right to sell, transfer, exchange or in any manner dispose of said grave or lot or any use of said grave or lot without the prior written consent of the Management.

H. Prior to any activity on a grave, crypt or niche, all proper forms must have been reviewed, approved and filed in the cemetery office.

I. Should the lot owner fail to carry out the terms of the purchase agreement, the Management may declare said agreement cancelled and all rights of the purchaser in and to the lot forfeited. In the event of such default the Management reserves, and shall have, the right immediately or at any time thereafter, without notice, at its discretion, to remove to a single grave, to be chosen by the Management, each of the remains then interred in said lot. The Management, further, shall have the right to remove any memorial that may have been placed on said lot.

J. Only natural persons (individuals) can be recorded as lot owners (i.e., no estates, trusts, or other legal entities are allowed). A maximum of two (2) persons can be recorded as joint owners of burial rights over grave(s). (see M.2. regarding joint tenancy)

K. No coping, curbing, fencing, hedging, borders, or enclosures of any kind shall be allowed around the lot or around any grave. The Management reserves the right to remove same, without notice, if so erected, planted, or placed.

L. It is the responsibility of the lot owner(s) to notify the cemetery authorities of any change of address. Any notice sent to the address on record at the cemetery office shall be considered sufficient and proper legal notification.

M. In the event of the death of the lot owner(s) any and all rights granted in the easement shall pass to the lot owner's family, subject to any authorization documents signed by the lot owner(s) and recorded and filed at the cemetery office during the lot owner(s) lifetime, in the following manner:

1. The spouse of the owner of any lot containing more than one interment space has a vested right of interment of his/her remains in the lot.
2. In a conveyance to two persons as joint owners, each tenant has a vested right of interment in the lot conveyed. Any burial rights that are held in joint tenancy by two (2) persons are owned with the right of survivorship. Upon the death of a joint tenant, the title to the lot held in joint tenancy immediately vests in the surviving joint tenant, subject to the vested right of interment of the remains of the deceased joint tenant and the surviving spouse of the deceased joint tenant.

3. If the lot owner shall have filed written instructions at the cemetery office as to which member or members of his/her family shall succeed to the rights of said lot, said instruction will be recognized by the Management, and will be followed if in the judgment of said Management such instructions are definite, reasonable, and practical, subject, however, to a vested right of interment of the surviving spouse.
4. If no valid or sufficient written instructions shall have been filed, or if valid and sufficient instructions are in conflict with a later will, and the lot owner has left specific instructions pertaining to the lot in said will, duly admitted to probate in a court having jurisdiction thereof, (subject, however, to a vested right of interment of a surviving spouse), such instructions shall control, provided they are not in conflict with the cemetery rules and regulations and provided the cemetery is furnished with proof of the same.
5. In the absence of valid and sufficient instructions filed by the lot owner or a duly probated will, the rights of interment shall devolve upon those entitled to succeed thereto under the intestate laws of the State of Kentucky (please see Kentucky Revised Statutes, Title XXXIV, Chapters 391.010 and 392.020).
6. An affidavit by a person having apparent knowledge of the facts setting forth the fact of the death of the owner and the name of the person or persons entitled to the use of the lot is complete authorization to the Management to permit the use of the unoccupied portion of the lot by the person entitled to the use of it. The burden of proof of who is the rightful owner is on the person wanting to assert it.

N. In all cases the surviving spouse of the original owner(s) of record has a right of interment in the lot. This right may be waived at any time but is not transferable and terminates with the burial elsewhere.

O. Each descendant shares equally and jointly in the burial rights in the lot as long as a vacant burial space remains. Rights of individual descendants to burial in the lot will be determined by the order of their death unless otherwise determined by properly authorized and signed documents on file at the cemetery office. A descendant may release his or her right at any time, but only to the other descendants jointly.

P. The intent of the grave reservation or assignment is for interment of the person designated. Once a reservation is recorded, it can only be changed by the same person or persons who originally filed the reservation or assignment with the cemetery office. In the event the reservation is not used for this purpose, as if the person designated is buried elsewhere, the use and control of the aforementioned grave shall revert to the owners or their descendants.

ARTICLE X. FOUNDATIONS

- A. Before ordering a memorial, the foundation request form provided by the management, which includes a detailed plan of the memorial, must be submitted to the cemetery for approval. No memorial shall be erected until approval of the foundation permit has been granted by the cemetery. The cemetery reserves the right to remove those memorials that do not conform in every detail to the approved design. The Catholic Cemeteries only set memorials sold through its memorial department.
- B. Foundations are normally installed within 90 days from receipt and approval of the permits. However, weather conditions can delay installation.
- C. All foundations must be dug as long and wide as the marker or the base of the monument that they are intended for. The depth of foundations must be as follows:
- The minimum depth of foundations for monuments is four feet. Large monuments or monuments that are placed on a hill may require deeper foundations. The management, at its own discretion, will determine the depth required for each monument.
 - For markers that are two feet long, the minimum depth of the foundation is thirty inches. For markers ranging from three to six feet in length, the minimum depth of the foundation is three feet.
- D. All foundations must be truck poured wet concrete with a minimum of 3,500 PSI mix. Dry mix is not allowed.
- E. All soil removed must be hauled from the grave. Drive boards must be used to avoid causing ruts and damage to graves. All damage caused must be repaired to the complete satisfaction of the Management.
- F. The finished surface of foundations must be floated level, one to two inches below the lowest point of the perimeter of the hole (depending on the grade and on the memorial).
- G. A plywood cover (or similar) must be used to cover the foundations in order to keep persons from falling and to keep the foundation safely covered until the memorial has been placed.
- H. The cemetery may charge a fee based on its actual labor costs to inspect the finished work product of third-party memorial foundation installers.

ARTICLE XI. MEMORIALS AND RULES FOR MEMORIAL WORK

- A. Every lot sold by the Catholic Cemeteries allows for a specific type of memorial. When a family purchases a lot, the only type of memorial that can be erected is the one reflected in the Burial Rights Agreement.
- B. Memorial dealers shall abide by the rules and regulations of the Catholic Cemeteries.

C. The Management reserves the right at all times to approve and prescribe the kind, size, design, symbolism, craftsmanship, quality and material of memorials, inscriptions, monuments, or markers placed or to be placed in any of the Catholic Cemeteries.

D. The Management also reserves the right to issue under separate cover detailed regulations and instructions pertaining to the kind, size, design, symbolism, craftsmanship, quality, and material of memorials, inscriptions, monuments, or markers to be placed in any of the Catholic Cemeteries. Said detailed regulations and instructions, and all amendments thereto, are hereby made a part of these rules and regulations.

E. All memorials are subject to the approval of the Management. Therefore, prior to a family ordering a memorial, the family, or the memorial dealer on their behalf, must submit for approval to the cemetery office a foundation request providing a detailed plan and design of the memorial. No memorial shall be erected until approval of the foundation permit has been granted by the cemetery. The finished memorial is subject to final inspection upon installation and the Management reserves the right to remove from a lot any memorial that does not conform in every detail to the approved design and it shall be the sole responsibility of the memorial dealer to correct any errors or deficiencies in workmanship and material. The Catholic Cemeteries only set memorials sold through its memorial department.

F. The Management reserves the right to fix the days and hours when any memorial may be installed or delivered to any of the Catholic Cemeteries.

G. Memorials must be constructed from granite or marble (where permitted).

H. Only one memorial per grave or one shared memorial per lot (two or more graves) is allowed, unless otherwise reflected in the burial rights agreement. The only exception to this rule are veteran markers. Inscriptions for second or third burials in a grave may be added to the existing memorial, if space allows. To confirm your memorialization options, please contact the office prior to burial.

I. All memorial work, or placement or removal of any memorial, shall be on written order of the lot owner, the lot owner's legal representative, or the lot owner's legal descendants, and with a permit issued by the Management.

J. Independent foundation installers are required to comply with specifications and directions established by Management.

K. The location and position in which a memorial is to be placed or erected on a lot shall be determined by Management.

L. Non-cemetery employees, in placing or erecting memorials and other structures, or bringing in materials in regard to such work, shall operate as independent contractors, but such work must conform with the regulations made by the Management.

M. Non-cemetery workers, in placing or erecting monuments, building foundations and other structures, are prohibited from scattering their material over adjoining lots, or from blocking roads or walks, or from leaving their material on the grounds longer than is absolutely necessary, or from attaching ropes to trees or shrubs. When any heavy material is to be moved over lawns, planks must be laid to prevent injury.

N. Damage done to lots, walks, drives, trees, shrubs, or other property by non-cemetery workers, dealers, or contractors, or their agents, may be repaired by the Management; and cost of such repairs shall be charged to the dealer or contractor, or his principal.

O. The Management reserves the right to stop all work of any nature when, in its opinion, proper preparations have not been made; or when work is being done in such a manner as to endanger life or property; or when work is not being executed according to specifications; or when any reasonable request on the part of the Management is disregarded; or when any person employed on the work violates any rule of the Management.

P. While the Management will exercise all possible care to protect raised lettering, carving, or ornaments on any memorial or other structure, on any lots, it disclaims responsibility for damage or injury thereto.

Q. The Management reserves, and shall have, the right to correct any error that may be made by its employees or by any other person or persons in the location or placing of a memorial in any of the Catholic Cemeteries.

R. Should any memorial, mausoleum, or tomb become unsightly, dilapidated, or a menace to the safety of persons within the cemetery, the Management shall have the right, after 30-day notice to the lot owner of record, whether to correct the condition or to remove the same, in either case at the expense of the lot owner.

S. Soliciting memorial sales or memorial work within any cemetery is not permitted.

T. All outside contractors will provide the Management with proof of liability insurance and workers compensation coverage prior to the performance of any work in any of the Catholic Cemeteries.

U. No In-ground vases are allowed in sections 29 and above of Calvary Cemetery. Granite collars are not allowed.

V. Above ground vases must be drilled and pinned.

W. Death dates can only be inscribed on a memorial if a burial has taken place or by inscribing "in memory of" before the name of the person.

MARKERS

► All markers must be granite. The only exception are duplications of existing markers.

► Veteran markers must be flat granite. If the marker is in addition to a privately purchased memorial it will be placed at the opposite end of the grave. Replaced veteran granite markers are required to be destroyed. Any replaced veteran bronze marker must be returned to the Department of Veteran Affairs.



LEVEL MARKERS

- Length: Single 2'-0" / Double 3'-0" / Triple 4'-0"
- Width: 1'-0" to 1'-2"
- Thickness: Single 0'-4" to 0'-6" / Double 0'-6" / Triple 0'-6"
- Length (baby section): 1'-8"
- Width (baby section): 0'-10"
- Thickness (baby section): 0'-4" to 0'-6"



BEVEL MARKERS

- Length: Single 2'-0" / Double 3'-0" / Triple 4'-0"
- Width: 1'-0" to 1'-2"
- Height: 0'-8" to 1'-0" (depending on location).
- Granite, bronze or aluminum vases may be attached to the top in a cutout (at ends or center) with a threaded lug. Any other material is not allowed.
- No statues or marble vases are allowed on top of bevel markers.
- Insertions in the bevel marker should not protrude outside the dimensions of the marker and must be pinned.
- Bronze reliefs are allowed only on top.



SLNT MARKERS

- A minimum of 3" front nosing is required.
- Length: Single 2'-0" / Double 3'-0" / Triple 4'-0"
- Width: 0'-10" to 1'-0"
- Height: 1'-4" to 1'-6"
- Granite, bronze or aluminum vases may be attached to the top in a cutout (at ends or center) with a threaded lug. Any other material is not allowed.
- Monarch and patriot flush mount vases are allowed.
- No statues or marble vases are allowed on top of slant markers.
- Insertions in the slant marker should not protrude outside the dimensions of the marker and must be pinned.
- Bronze reliefs are allowed only on the slant face.

MONUMENTS



- Single graves with monument privilege are allowed only in specific locations.
- Base minimum height: 8'-12", depending on location (8" in sections 1-29, except in Section 15, lots 1-390).
- Base length must be at least 18" off the lot line in each side. Minimum length is subject to design. On single monuments lots, the maximum length is 30", unless otherwise specified.

- Die minimum thickness is 8” and the maximum height is subject to design.
- A level bench base must be 4” thick, 3” larger than the outside width and length of the legs and, at least, the same length and width as the seat. Above ground bases need to meet the specific restrictions of the section or lot. The minimum thickness for seat and legs is 6”. Seat and legs must be pinned and epoxied together. The height should be 22”-24”. Benches with a solid leg should have a base at least 8” thick (ideally 10”-12” for stability). Hilly locations must first be approved by management. The seat and legs of benches donated in memory of a loved one may be 4” instead of 6”. Relocation of the bench is possible.
- Opening for cremated remains must be cored from the bottom and sealed with a surgical stainless or bronze shutter set in a ½” recess, anchored with stainless or bronze pins or bolts.
- Names are allowed in the back of monuments. Dates are only allowed if a burial took place behind the memorial.

ARTICLE XII. DECORATION RULES BY MEMORIAL PRIVILEGE

- A. Containers of cut flowers that are part of a floral design at the time of a funeral may be left on the grave for a few days.
- B. No coping, curbing, fencing, hedging, borders or enclosures of any kind shall be allowed around a lot and will be removed without notice.
- C. Turf shall not be disturbed for any purpose except under written authorization or under supervision of the management.
- D. Any decorations not allowed or that do not comply with these rules and regulations will be removed.
- E. Nothing can be attached or set on colonial markers.

LEVEL MARKER GRAVES

- ▶ Level marker graves do not allow for any type of planting on the grave or around the markers. Only grass is to be on graves with level markers.
- ▶ Fresh flowers may be placed on graves in temporary metal or plastic containers year-round. Flowers will be removed by cemetery personnel when wilted.
- ▶ Potted plants are not permitted anywhere in the cemetery except for the following holidays:
 - On Easter, Mother’s Day and Father’s Day, potted plants are permitted from the Friday afternoon before the holiday through the Sunday after.
 - On Memorial Day and Veteran’s Day, potted plants and American flags are permitted from the Friday afternoon before the holiday through the Sunday after. Flags must be all wood and cloth. Flags with metal or plastic parts are not

permitted. They must be placed in the front of the memorial and as close as possible to it, and always within 6” from it.

- ▶ Artificial decorations including flower baskets, wreaths, shepherd’s hooks or flags are only permitted on the ground from November 15 through March 1. No artificial decorations are permitted on the ground from March 1 through November 15. The cemetery is not responsible for the items removed from the graves for not complying with this rule. The use of wires or stakes to attach decorations is not permitted.
- ▶ The use of concrete items, metal designs or ornaments, wood or metal cases, glass or crockery jars and containers, boxes or shells is not permitted on any lot and such articles shall be removed.
- ▶ Glass vases or bottles are not permitted in the cemetery.
- ▶ Containers cannot be buried in the ground.
- ▶ Only solar powered votive candles are allowed and must comply with the same rules and regulations that apply to all other artificial decorations.

BEVEL MARKER GRAVES

- ▶ Families can maintain flowers or spring bulbs within 6” to the front and sides of the marker. Please check with the cemetery office for restrictions. *No plantings are allowed on graves with no memorial.*
- ▶ Fresh flowers may be placed on graves in temporary metal or plastic containers year-round. Flowers will be removed by cemetery personnel when wilted.
- ▶ Potted plants are not permitted anywhere in the cemetery except for the following holidays:
 - On Easter, Mother’s Day and Father’s Day, potted plants are permitted from the Friday afternoon before the holiday through the Sunday after.
 - On Memorial Day and Veteran’s Day, potted plants and American flags are permitted from the Friday afternoon before the holiday through the Sunday after. Flags must be all wood and cloth. Flags with metal or plastic parts are not permitted. They must be placed in the front of the memorial and as close as possible to it, and always within 6” from it.
- ▶ Artificial decorations including flower baskets, wreaths, shepherd’s hooks or flags are only permitted on the ground from November 15 through March 1. No artificial decorations are permitted on the ground from March 1 through November 15. The cemetery is not responsible for the items removed from the graves for not complying with this rule. Artificial decorations in attached vases or saddles placed on above-ground markers are permitted any time. The use of wires or stakes to attach decorations is not permitted.

- ▶ The use of concrete items, metal designs or ornaments, wood or metal cases, glass or crockery jars and containers, boxes or shells is not permitted on any lot and such articles shall be removed.
- ▶ Glass vases or bottles are not permitted in the cemetery.
- ▶ Containers cannot be buried in the ground.
- ▶ Only solar powered votive candles are allowed and must comply with the same rules and regulations that apply to all other artificial decorations.

SLANT MARKER GRAVES

- ▶ Families can maintain flowers or spring bulbs within 6” to the front and sides of the marker. Please check with the cemetery office for restrictions. *No plantings are allowed on graves with no memorial.*
- ▶ Fresh flowers may be placed on graves in temporary metal or plastic containers year-round. Flowers will be removed by cemetery personnel when wilted.
- ▶ Potted plants are not permitted anywhere in the cemetery except for the following holidays:
 - On Easter, Mother’s Day and Father’s Day, potted plants are permitted from the Friday afternoon before the holiday through the Sunday after.
 - On Memorial Day and Veteran’s Day, potted plants and American flags are permitted from the Friday afternoon before the holiday through the Sunday after. Flags must be all wood and cloth. Flags with metal or plastic parts are not permitted. They must be placed in the front of the memorial and as close as possible to it, and always within 6” from it.
- ▶ Artificial decorations including flower baskets, wreaths, shepherd’s hooks or flags are only permitted on the ground from November 15 through March 1. No artificial decorations are permitted on the ground from March 1 through November 15. The cemetery is not responsible for the items removed from the graves for not complying with this rule. Artificial decorations in attached vases or saddles placed on above-ground markers are permitted any time. The use of wires or stakes to attach decorations is not permitted.
- ▶ The use of concrete items, metal designs or ornaments, wood or metal cases, glass or crockery jars and containers, boxes or shells is not permitted on any lot and such articles shall be removed.
- ▶ Glass vases or bottles are not permitted in the cemetery.
- ▶ Containers cannot be buried in the ground.

▶ Only solar powered votive candles are allowed and must comply with the same rules and regulations that apply to all other artificial decorations.

MONUMENT GRAVES

▶ Families can maintain flowers or spring bulbs within 6” to the front and sides of the monument. Please check with the cemetery office for restrictions. *No plantings are allowed on graves with no memorial.*

▶ The Catholic Cemeteries can plant and maintain shrubs or ivy on these lots for an annual fee.

▶ Fresh flowers may be placed on graves in temporary metal or plastic containers year-round. Flowers will be removed by cemetery personnel when wilted.

▶ Potted plants are not permitted anywhere in the cemetery except for the following holidays:

- On Easter, Mother’s Day and Father’s Day, potted plants are permitted from the Friday afternoon before the holiday through the Sunday after.
- On Memorial Day and Veteran’s Day, potted plants and American flags are permitted from the Friday afternoon before the holiday through the Sunday after. Flags must be all wood and cloth. Flags with metal or plastic parts are not permitted. They must be placed in the front of the memorial and as close as possible to it, and always within 6” from it.

▶ Artificial decorations including flower baskets, wreaths, shepherd’s hooks or flags are only permitted on the ground from November 15 through March 1. No artificial decorations are permitted on the ground from March 1 through November 15. The cemetery is not responsible for the items removed from the graves for not complying with this rule. Artificial decorations in attached vases or saddles placed on above-ground markers are permitted any time. The use of wires or stakes to attach decorations is not permitted.

▶ The use of concrete items, metal designs or ornaments, wood or metal cases, glass or crockery jars and containers, boxes or shells is not permitted on any lot and such articles shall be removed.

▶ Glass vases or bottles are not permitted in the cemetery.

▶ Containers cannot be buried in the ground.

▶ Only solar powered votive candles are allowed and must comply with the same rules and regulations that apply to all other artificial decorations.

ARTICLE XIII. CREMATION

A. In the mid-1960's, the Catholic Church lifted the prohibition on cremation. The cremated remains of a body should be treated with the same respect given to the human body from which they come. This includes the use of a worthy vessel to contain the cremated remains, the manner in which they are carried, the care and attention to appropriate placement and transport, and the final disposition. The intent of the Catholic Church is to have the cremated remains of the human body buried in a grave or inurned in a columbarium. Catholic Cemeteries offer several options for in-ground burial and inurnment of cremated remains. **The practice of scattering or keeping cremated remains in the home is not the reverent disposition that the church requires.** The Catholic Church recommends that the cremation of the body takes place after the Funeral Liturgy.

B. Families can choose between a graveside or a chapel service. Graveside services include a tent and four chairs. There are two chapels located at Calvary Cemetery. Each chapel offers ten chairs and space for about 40-50 standing persons. Graveside or chapel services are only for committal prayers. Our facilities are not to be used as a gathering place for visitation or viewing.

C. The Catholic Cemeteries require the use of an outer container for all interments of cremated remains. Outer containers and urns can be purchased through our office (please call (502) 451-7710 for more information). Any container that has not been provided by the Catholic Cemeteries must be approved by the Management.

D. Cremation graves only allow one burial per grave space. On lots that allow a monument or boulder, the cremated remains of a second person may be placed inside a specially designed memorial approved by the Management. In regular sized graves, a second and a third burial in the form of cremated remains may be allowed. All second and third burials in a grave will be subject to a second and third right of burial fee.

E. It is the responsibility of the family to make arrangements for a priest or a deacon to preside over the service.

F. Cremated remains shipped to the cemetery will not be accepted if they are received more than 10 business days before the scheduled date of the service; or if all fees have not been paid; or if all paperwork properly completed has not been received.

G. The inside dimensions of a niche are 10½ (width) x 10½ (height) x 11" (depth).

H. All urns and objects to be placed inside of a glass front niche require approval from the management (please get approval prior to purchasing an urn). Decorations in an indoor columbarium setting are not allowed. For visitation, an appointment in advance must be scheduled for access (see Article IV).

ARTICLE XIV. COMMUNITY MAUSOLEUMS AND COLUMBARIUMS

- A. Our community mausoleums and columbariums offer single and double crypts and niches for those families that prefer above ground burial.
- B. The price of a mausoleum crypt includes the cryptliner required for the entombment and the future care and maintenance of the building. The entombment fee and the inscription fee are not included in the crypt's price.
- C. The crypt front may be inscribed with the name of the deceased, full birth and death dates, and an extra line for further identification, such as relationship (e.g. "beloved son") or marriage date.
- D. The price of a cremation niche includes the future care and maintenance of the building. The inurnment fee and the inscription fee are not included in the niche's price.
- E. The niche front may be inscribed with the name of the deceased and the years of birth and death.
- F. The inscriptions of both crypt's and niche's fronts may only be completed after the crypt or niche have been paid in full, and any other fees that may apply.
- G. Families can choose between a chapel service or a service in front of the Peace Mausoleum feature. There are two chapels located at Calvary Cemetery. Each chapel offers ten chairs and space for about 40-50 standing persons. Graveside or chapel services are only for committal prayers. Our facilities are not to be used as a gathering place for visitation or viewing.
- H. To maintain uniform beauty of the mausoleums and columbariums area, nothing may be taped or glued to the front of the crypts or niches. Artificial decorations or flowers cannot be placed on the sidewalks because they are a safety hazard to visitors. Decoration areas have been designated around our family mausoleums and columbariums where families can place artificial decorations (from November 15 to March 1) and flowers. Potted plants are permitted on Easter, Mother's Day, Father's Day, Memorial Day, Veterans' Day and All Souls' Day. They will be allowed from the Friday afternoon before the holiday until the Sunday after. Anything left on the sidewalks will be relocated to one of these designated areas.
- I. It is the responsibility of the family to make arrangements for a priest or a deacon to preside over the service.
- J. Cremated remains shipped to the cemetery will not be accepted if they are received more than 10 business days before the scheduled date of the service; or if all fees have not been paid; or if all paperwork properly completed has not been received.
- K. The inside dimensions of a niche are 10½" (width) x 10½ (height) x 11" (depth).

L. All urns and objects to be placed inside of a glass front niche require approval from the management (please get approval prior to purchasing an urn). Decorations in an indoor columbarium setting are not allowed. For visitation, an appointment in advance must be scheduled for access (see Article IV).

M. The Management reserves the right to issue under separate cover detailed regulations concerning the use of community mausolea and columbaria. Such regulations may include, but not be limited to: the decoration of crypts and niches; the size, quantity, type, and placement of lettering on crypt and niche fronts; and the use or non-use of flowers, vigil lights, etc.



ARTICLE XV. PRIVATE MAUSOLEUMS AND COLUMBARIUMS

A. Mausoleums, above ground crypts, and columbariums shall be constructed only in lots designated for them. Plans, specifications, material and location in the lot of such mausoleum or columbarium shall be subject to the approval of the Management. The Management reserves the right to require that an endowment for future maintenance of the mausolea or columbaria be deposited with it, said endowment to be of a size determined by the Management at its sole discretion.

B. When an entombment is made in a private mausoleum, the crypt shall be properly sealed as directed by the Management.

C. The Management shall have the right to enter a private mausoleum at any time in the performance of their duties and responsibilities. A key to the mausoleum door shall be kept in the cemetery office.

ARTICLE XVI. CHILDREN GRAVES

The Holy Innocents Section of Calvary Cemetery provides a resting place for all infants and children, acknowledging that life begins at conception. In God’s Hand Garden offers an opportunity to aid families in the healing journey by offering a quiet place for prayer and reflection.

A. Because of the Catholic belief that all human life is a sacred gift from conception through eternity, the Catholic Cemeteries are committed to provide respectful and economical burial options for stillborn infants, newborns, and children. This section is reserved for the burial of children under 18 years of age with outer containers not exceeding 71” in length and 27” in width.

B. All burials require an interment order properly completed (including the required signatures), which is to be delivered, along with the Provisional Report of Death, before the interment is performed. The Holy Innocents Section provides two burial options to families:

- Option A (only available for stillbirths) – The Catholic Cemeteries provides a free unmarked grave. The infant may be buried in a grave with other infants, each in its own wooden container. A private burial will be performed by cemetery personnel. There will be no visitation or service at the time of the burial. The exact location of the grave will not be recorded, and the grave can never be marked.
- Option B – The family selects and purchases a grave, which will be recorded and will give the family the right to conduct a graveside or chapel service. When all cemetery's fees have been paid, the family can mark the grave with a level marker, which for regular sized baby graves cannot exceed 20" x 10" with a thickness between 4" and 6". The infant's name on the marker must match the name recorded on the death certificate. A casket or a wooden burial container is required.

ARTICLE XVII. PRE-PAID SERVICES
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A. For those families or individuals who prefer the convenience of pre-paying service or merchandise, the Catholic Cemeteries offer the following:

- Pre-paid interments, entombments and inurnments.
- Pre-paid vaults and outer burial containers.

B. Once a pre-paid service is accepted, there will be no additional charges for the services or merchandise included in the pre-paid agreement.

C. The money pre-paid towards a future service is put in the name of the beneficiary in an account held with a financial institution. Net earnings in any pre-paid account will remain in the account until the service is delivered.

D. At the time a service is delivered, any interest exceeding the current fee of the service or merchandise provided will be refunded to the estate of the beneficiary.

E. The Catholic Cemeteries is required by law to report any interest earned annually that exceeds ten dollars for each beneficiary. Therefore, any beneficiary whose account exceeds ten dollars in interest for a calendar year will receive a 1099 tax form.

F. The beneficiary can request a refund of the principal and any earned interest at any time.

G. The following fees apply for each account (one per beneficiary) at the time of set up:

- The current fee of the service or merchandise purchased.
- A fee, which is collected and paid on your behalf to the Attorney General's Office by the Catholic Cemeteries. This is a one-time non-refundable fee.
- An administrative fee, which is used to maintain the account. This is a one-time non-refundable fee.

<p>ARTICLE XVIII. RETURNED AND EXCHANGED GRAVES, CRYPTS AND NICHES</p>

A. Graves, crypts and niches returned by the lot owner: A lot owner can request the return of unused graves, crypts and niches. The cemetery management will determine if the graves, crypts and niches can be re-sold and, therefore, if the return is accepted. For those graves, crypts and niches that can be returned, the lot owner will receive 100% of the amount paid (if the graves, crypts and niches can be re-sold with the same privilege as they were originally purchased) or 25% of the current re-sell price, whichever is higher, minus the current administrative fee.

B. Graves, crypts and niches returned by the spouse and/or the children of the lot owner: The spouse and/or all of the children of the lot owner can request the return of any unused graves, crypts and niches when the lot owner is deceased. All of them must be in agreement and there can be no burial, entombment, or inurnment assignments. The cemetery management will determine if the graves, crypts or niches can be re-sold and, therefore, if the return is accepted. The spouse and/or all of the children of the lot owner will have to sign and file an affidavit with the cemetery office stating that there are no other children of the lot owner and that all of them are in agreement to return the graves, crypts and niches. If one of the children of the lot owner is deceased, then all of his/her children (i.e., grandchildren of the lot owner) will also have to sign the affidavit. When a child of the lot owner signs an affidavit, he/she also signs for his/her children. The spouse and/or the children of the lot owner will receive 100% of the amount paid (if the graves, crypts, or niches can be re-sold with the same privilege as they were originally purchased) or 25% of the current re-sell price of the graves, whichever is higher, minus the current administrative fee. Only one check will be issued.

C. Upgrade by the lot owner: Subject to the approval of the cemetery management, a lot owner can return any unused graves, crypts or niches for a full credit of the current price (if the graves, crypts or niches can be re-sold with the same privilege as they were originally purchased) when applied towards the purchase of other graves, crypts or niches in the cemetery of the same or greater value. The current administrative fee will apply.

D. Upgrade by the spouse and/or the children of the lot owner: Subject to the approval of the cemetery management, and only in those cases when the lot owner is deceased, the spouse and/or all of the children of the lot owner can request the return of any unused graves, crypts and niches for a full credit of the current price (if the graves, crypts or niches can be re-sold with the same privilege as they were purchased) when applied

towards the purchase of other graves, crypts or niches of equal or greater value. The current administrative fee will apply. The spouse and/or all of the children of the lot owner must be in agreement and there can be no burial, entombment, or inurnment assignments. The cemetery management will determine if the graves, crypts or niches can be re-sold and, therefore, if the return is accepted. The spouse and/or all of the children of the lot owner will have to sign and file an affidavit with the cemetery office stating that there are no other children of the lot owner and that all of them are in agreement to return the graves, crypts and niches. If one of the children of the lot owner is deceased, then all of his/her children (i.e., grandchildren of the lot owner) will also have to sign the affidavit. When a child of the lot owner signs an affidavit, he/she also signs for his/her children.

ARTICLE XIX. CEMETERY CARE, MAINTENANCE AND BEAUTIFICATION

The Catholic Cemeteries of the Archdiocese of Louisville, a non-profit corporation, are “Income Care” cemeteries. “Income Care” is to be understood as that general care and maintenance necessitated by natural growth and ordinary wear, and includes cutting of lawns, and the cleaning and maintenance of roadways, walks, and buildings, provided there are sufficient funds for these purposes.

The term “Income Care” shall in no case mean the maintenance, repair or replacement of any memorial placed or erected upon any lot; nor the maintenance, repair or replacement of any “Special Care” items; nor the doing of any special or unusual work in any cemetery; nor does it mean the reconstruction of any granite, bronze, or concrete work on any section of the lot, or any portion or portions thereof in any cemetery, injured or damaged by any cause, direct or indirect, beyond the management’s reasonable control.

“Special Care” shall include only those specific services set forth in special care agreements with the lot owner, provided said services are not inconsistent with the purpose for which the cemeteries have been established and are being maintained.

Each month, the Catholic Cemeteries deposits at least 20% of each grave sale, 10% of each niche sale, and 5% of each crypt sale into the “Perpetual Care and Maintenance Fund” for the purpose of providing the general maintenance of the cemetery in perpetuity. The term general maintenance includes, but is not limited to, the following: mowing of the grass, trimming around memorials, the maintenance of roads, fences, gates, cemetery’s features, buildings and other cemetery structures, repairing foundations, etc. Donations to this fund can be made by families by designating their donation as “for the perpetual care and maintenance fund of the Catholic Cemeteries”. Only the interest of this fund is used for the maintenance of the cemeteries, the principal remains unused.

Nothing can be planted on graves with no memorial. For those cases, there are designated areas around the cemetery where families can plant annual flowers or spring bulbs. Approval must be obtained prior to planting.

With the exception of level markers, all memorials allow families to plant and maintain annual or perennial flowers or spring bulbs within 6” to the front and sides of the

memorial. Good choices for annuals are begonias, geraniums, impatiens, petunias, or pansies. Good choices for perennials are daylilies, hostas, false asters, peonies, helleborus, coneflowers and small iris varieties. Restrictions apply. Please check with the office.

Plantings require wood or bark mulching and regular weeding. The management reserves the right to remove flowers and plantings if, in its sole opinion, they are not properly maintained. Rock or plastic borders are not allowed.

The Catholic Cemeteries will not be responsible for flowers or plantings if they are damaged or removed in the process of performing a burial, inscription or maintenance work in that area.

On graves with monuments, shrubbery (rose shrubs are not allowed) and ivy can be requested. Approval of the management must be obtained before planting can be performed. The shrubs or ivy can be planted by cemetery personnel for a fee, with one-year guarantee, or by the family, with approval of the management. Unauthorized plantings will result in the removal of such plantings. The removal of shrubs, unless approved by the management, will only be performed by cemetery personnel. The type of shrub that can be used will depend on the size of the lot. Good choices are green mountain or green velvet boxwood, dwarf nandina, dwarf hinoki cypress, spirea, taxus, china girl holly, leatherleaf mahonia and hetz midget arborvitae.

Cemetery personnel will perform all maintenance work to shrubbery which includes trimming, fertilizing, mulching and spraying for insects and diseases. For that work, and for the cleaning of memorials and mausoleums, families can choose between one of the following four different programs:

- ▶ Annual Care Program: In July, families are billed the service charges for the period July-June. This program does not guarantee the plantings. Families are responsible for the cost of planting and replacing the shrubs or ivy, if they die.
- ▶ 15 Year Care Program: Families pay a flat charge upfront for the services to be provided in the term of the agreement. This program covers the cost of planting and replacing the plantings if they die in the 15-year term.
- ▶ 30 Year Care Program: Families pay a flat charge upfront for the services to be provided in the term of the agreement. This program covers the cost of planting and replacing the plantings if they die in the 30-year term.
- ▶ Endowments: Families can set up endowments to provide particular services for their lot that are not covered by the general maintenance of the cemetery. The amount of the endowment will be determined by the management at its sole discretion based on the services to be provided.

ARTICLE XX. SERVICE CHARGES AND PAYMENTS

The Management shall have the right to fix a charge and time of payment for each interment, disinterment, removal, lot transferred or released, and for the performance of any other service rendered by the Management; and all work in connection with such service shall be subject to the determination and supervision of said Management.

Any indebtedness due for work performed on a lot must be paid before an interment in the lot may be made, or before any memorial may be erected.

ARTICLE XXI. RIGHT TO REPLAT

A. The following rights and privileges are hereby expressly reserved to the Management to be exercised at any time or from time to time for the erection of buildings, or for any purpose or use connected with, incident to, or convenient for, the care of, preservation of, or preparation for the disposal or interment of, human remains, or other cemetery purpose:

1. To re-survey, enlarge, diminish, replat, alter in shape or size or otherwise to change all or any part or portion of any cemetery.
2. To lay out, establish, close, eliminate or otherwise modify or change, the location of roads, walks or drives.

B. The cemetery authorities, their agents and employees shall have easements and perpetual rights of way over and through all of said cemetery premises for landscaping and for the purpose of installing, maintaining and operating pipe lines, conduits or drains for sprinklers, drainage, electric or communication lines, or for any other cemetery purpose.

ARTICLE XXII. LOT OWNER'S CHANGE IN ADDRESS

It shall be duty of the lot owner to notify the Management of any change in his post office address. Notice sent to a lot owner at the last address in the management's records shall be considered sufficient and proper legal notification.

ARTICLE XXIII. NO EASEMENT GRANTED

No easement or right of interment is granted to any lot owner in any road, drive, alleyways, or walk within any cemetery, but such road, drive, alleyways, or walk may be used as a means of access to the cemetery and its buildings as long as the Management devotes such road, drive, alleyways, or walk to that purpose.

ARTICLE XXIV. GRADING, LANDSCAPING AND IMPROVEMENTS

- A. The Management reserves the exclusive right to do all grading, landscape work, improvements of any kind, and all care of lots; likewise, to plant, trim, cut, or remove all trees, shrubs, and herbage within any of the cemeteries.
- B. All improvements or alterations of lots in any cemetery shall be under the direction of, and subject to the approval of the Management; and, should they be made without its written consent, said Management reserves the right to remove, alter, or change such improvements or alterations at the expense of the lot owner.
- C. The Management reserves the right to use legally approved chemical applications to beautify the cemetery properties.
- D. Lot owner(s) rights do not include grading, landscaping (planting trees, bushes, etc.) and improvements of any cemetery property.

ARTICLE XXV. USE OF CEMETERY(IES)

- A. Visitors – Visitors within any cemetery shall use only the avenues, roads and walks, unless it be necessary to walk on the grass to gain access to one’s lot. The Management expressly disclaims liability for any injuries sustained by anyone violating this rule.
- B. Children – Children under sixteen years of age are not permitted within the cemetery unless under the proper adult supervision.
- C. Pets – Pets must be kept on a leash at all times, kept away from memorials and shrubbery, and cleaned up after.
- D. Lawns – Lawns shall not be disturbed for any purpose except under the supervision of the Management.
- E. Decorations – The Management reserves the right to regulate the method of decorating lots so that uniform beauty may be maintained. The Management reserves the right to remove any flowers, vases, floral designs, or any type of arrangement or decorations when they detract from the beauty of the cemetery.
- F. Motor Vehicles – Automobiles, funeral cars, and trucks must be kept under control of licensed drivers at all times and must observe posted speed limits. At no time shall such vehicles drive through the gates or within the cemetery at a speed in excess of 20 miles per hour. Automobiles may not park or come to a full stop before an open grave unless such automobiles are in attendance at the funeral.
- G. Bicycles and Motorcycles – The Management reserves the right to refuse admission to any cemetery of bicycles or motorcycles.

ARTICLE XXVI. CONDUCT IN THE CEMETERY(IES)

- A. Conduct – Any conduct which interferes with the rights of others or which in the opinion of Management detracts from the operation of a cemetery is prohibited. We consider our grounds to be an outdoor chapel and they must be treated with the due respect. Proper attire is required. Persons walking, running, or walking dogs must do so with respect to the grounds and visitors. Dogs must be always kept on a leash and cleaned up after regardless of the section of the cemetery.
- B. Rubbish – Throwing of rubbish on roads, driveways, paths, walks, or any part of the grounds of any cemetery, or in its buildings, is prohibited. Receptacles for waste materials are located at convenient locations.
- C. Picnicking – Picnicking within the cemetery is prohibited.
- D. Flowers and Shrubs – No one shall pluck any flower, or break any branches, or remove, injure, or cut any tree, plant, or shrub without specific permission of the Management.
- E. Peddling or Soliciting – No one will be permitted to peddle flowers, plants, or any other article or items, or to solicit the sale of any commodity whatsoever within the cemetery.
- G. Signs and Advertising – No signs, notices, or advertising of any kind shall be allowed within any cemetery except those placed by the Management.
- H. Improper Assemblages – The Management reserves the right to forbid and prevent assemblages which it deems improper.

ARTICLE XXVII. EMPLOYEES

- A. Cemetery employees shall do all work performed in the cemetery, except that outside workmen may do such work as is specifically authorized by the Management.
- B. Employees of the Catholic Cemeteries are not permitted to do any work for lot owners except upon order of the Management.
- C. No cemetery employee is allowed to receive any fee or gratuity, directly or indirectly for any work performed.
- D. The management shall have the right to maintain guards if in its discretion it deems it necessary but is under no legal obligation to do so.

ARTICLE XXVIII. LOSS OR DAMAGE

- A. The Management disclaims all responsibility for loss or damage from causes beyond its reasonable control, and especially from damage by an act of God, the elements,

earthquakes, war, common enemy, air raids, invasions, insurrections, riots, order or any military or civil authority, thieves, vandals, strikes, malicious mischief makers, explosions, unavoidable accidents, or any causes similar or dissimilar beyond control of said Management, whether the damage be direct or collateral. In the event it becomes necessary to reconstruct or repair any section or lot, including graves or crypts, or any portion or portions thereof in the cemetery, the Management shall give a 10-day written notice of the necessity for such repair to the lot owner of record at his or her address as listed in the records of the cemetery. In the event the lot owner fails to repair the damage within reasonable time, the Management may direct that the repairs be made and charge the expense against the lot and to the lot owner of record.

B. The Management disclaims all responsibility for damage of any kind that may occur to memorials in the normal course of cemetery operations, performed with reasonable care and caution.

ARTICLE XXIX. IN GENERAL

A. The statement of any employee of the Catholic Cemeteries shall not be binding upon the Management, except as such statement coincides with the document conveying the right of interment, and with these rules and regulations.

B. The rules and regulations shall apply to any grave, crypt, or niche now in existence or which may hereafter be erected in any cemetery of the Catholic Cemeteries.

C. The Catholic Cemeteries through its Management reserves the right, without notice, to make temporary exceptions, suspensions, or modifications of any of these rules and regulations, when, in its judgment, the same appears advisable, and such temporary exception, suspension, or modification shall in no way be considered as affecting the general application of such rules and regulations.

D. No easement or right of interment is granted to any lot owner in any walk, road or drive within the cemetery, but such walk, road or drive may be used as a means of access to the cemetery and its buildings as long as the Management devotes such road, drive or walk to that purpose.

E. In all matters not specifically covered by these rules and regulations, the Management reserves the right to do anything which in its judgment is deemed reasonable in the premises, and such determination shall be binding upon the lot owner and all parties concerned.

F. The Catholic Cemeteries through its Management reserves the right at any time and from time to time to change, amend, alter, repeal, rescind or add to these rules and regulations or any part thereof, or to adopt any new rule or regulation with respect to its cemeteries or anything pertaining thereto.

G. In the event necessity requires, the Management may take appropriate steps to correct any obnoxious or improper condition.

H. These rules and regulations are not considered to be all inclusive and are subject to change. They cover general areas and are supplemented by other operations instructions, the Order of Christian Funerals, existing civil and canon laws, and other instruments published by the Management.

FROM THE MANAGEMENT

Please observe these rules and regulations to keep our cemeteries a proper and sacred place for the burial of our deceased loved ones.

Thank you for your continued support and cooperation.



OUR FOUR ARCHDIOCESAN CATHOLIC CEMETERIES



Calvary Cemetery – Established 1921
200 Acres



St. Michael Cemetery – Established 1851
48 Acres

MISSION STATEMENT

The Services of the Catholic Cemeteries are a ministry of the Archdiocese of Louisville.

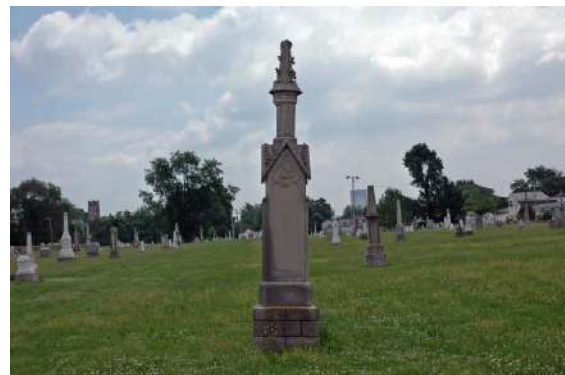
We offer the rite of burial to the Catholic Community and all of God's people.

We commit ourselves to the Gospel and Catholic Tradition.

We affirm the sacredness of human life and profess the resurrection of the body and everlasting life.



St. Louis Cemetery – Established 1867
43 Acres



St. John Cemetery – Established 1851
9 Acres

“Lord Jesus Christ, by your own three days in the tomb, you hallowed the graves of all who believe in you and so made the grave a sign of hope that promises resurrection even as it claims our mortal bodies.”